

NHS BOLTON CLINICAL COMMISSIONING GROUP
Public Board Meeting

AGENDA ITEM NO:13.....

Date of Meeting:27th April 2018.....

TITLE OF REPORT:	CCG Finance & QIPP Committee	
AUTHOR:	Joanne Taylor, Board Secretary	
PRESENTED BY:	Charles Hendy	
PURPOSE OF PAPER: (Linking to Strategic Objectives)	For the Board to receive and review the minutes of the Finance & QIPP Committee meetings held on 23 rd March 2018.	
LINKS TO CORPORATE OBJECTIVES (tick relevant boxes):	Delivery of Year 1 Locality Plan.	
	Joint collaborative working with Bolton FT and the Council.	
	Supporting people in their home and community.	
	Shared health care records across Bolton.	
	Regulatory Requirement	
	Standing Item	√
RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting)	The Board is asked to approve the Minutes. The key points the Board is asked to note from these minutes are:- <ul style="list-style-type: none"> • Review of the financial plans for 2018/19. 	
COMMITTEES/GROUPS PREVIOUSLY CONSULTED:	Finance & QIPP Committee.	
REVIEW OF CONFLICTS OF INTEREST:	Conflicts of Interest are reviewed at every meeting.	
VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:	Patient views are not specifically sought as part of this report.	
EQUALITY IMPACT ASSESSMENT (EIA) COMPLETED & OUTCOME OF ASSESSMENT:	EIA and an assessment is not considered necessary for the report.	

MINUTES

FINANCE & QIPP COMMITTEE

Date: 23rd March 2018

Time: 12noon – 13.20pm

Venue: Bevan Room, 2nd Floor, St Peters House

Present:

Charles Hendy	GP Board Member (Chair)
Tony Ward	Lay Member, Governance
Ian Boyle	Chief Finance Officer
Alan Stephenson	Lay Member

In attendance:

Kelly Knowles	Associate Director, Strategic Finance
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Minutes by:

Joanne Taylor	Board Secretary
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Minute No.	Topic
28/18	<p><u>Financial Plan Update</u> The Chief Finance Officer presented the Financial Plan for 2018/19.</p> <p>The CCG has an allocation of £460.4 million for 2018/19 and has plans to spend £467.5 million to deliver the challenges set out in the NHS England planning guidance.</p> <p>The plan will be underpinned by a QIPP target of £7.1m. The Committee noted the proposed plans, received further detail on the main expenditure categories, and progress made on QIPP.</p> <p>Further detail on the contract with BFT was requested, and IB agreed to provide this via email.</p> <p>The Committee noted the financial plans and agreed to recommend these for approval to the CCG Governing Body.</p>
29/18	<p><u>Apologies for Absence</u> Apologies for absence were received from:-</p> <ul style="list-style-type: none"> • Jackie Murray, Deputy Chief Finance Officer.
30/18	<p><u>Declarations of Interest</u> Dr Hendy declared an interest in items relating to the Bolton Quality Contract.</p>
31/18	<p><u>Notes from the last meeting held on 23rd February and Action Log</u> It was noted that all outstanding actions on the action log were not yet due for completion.</p> <p>The Committee discussed the timing of the joint committee meeting with Bolton FT and agreed this should take place in August/September 2018. It was also noted that the first draft of the MIAA report on the QIPP review has been received and was being reviewed.</p> <p>The notes were approved as a correct record.</p>

<p>32/18</p>	<p><u>Report of the Chief Finance Officer (M11)</u> The CFO Board report for month 11 was presented and the supporting documentation in relation to contract performance and the risk range was reviewed by the Committee.</p> <p>At month 11 the CCG has delivered the year to date control total of £55k, and is on track to deliver the in-year control total of £60k. This excludes the carry forward surplus of £8,258k from 2016/17 which we have been told by NHS England that we cannot spend in-year. In addition, as per NHS requirements the CCG is currently holding a 0.5% non-recurrent reserve uncommitted.</p> <p>This month, the forecast position has improved by £539k, which means that the support from reserves to ensure that the CCG meets the control total has reduced to £4,792k. Based upon the current forecast and existing commitments/assumptions, the CCG has £1.4m remaining to cover any further risks, and support the request for additional funding from the FT.</p> <p>The main movements on the forecast position in month are as follows:</p> <ul style="list-style-type: none"> • Acute Contracts +£261k • Mental Health +£60k • CHC +£159k • Prescribing (£190k) • Medicines Management (£221k) • Primary Care (£178k) • Corporate including other Corporate (£404k) • Other (£26k) <p>Where the CCG continues to see overspends in these areas.</p> <p>The funding streams for Bolton FT and the Local Authority were highlighted and discussed by the Committee.</p> <p>The Committee noted the report and noted the continued pressure relating to Acute Contracts, Mental Health, Learning Disabilities and Prescribing.</p> <p>The Committee agreed to receive a further update at a future meeting on the national directive and the future use of surplus funds.</p>
<p>33/18</p>	<p><u>Joint Savings Performance Update (M11)</u> An update on the 2018/19 joint savings performance update as at month 11 was received.</p> <p>It was noted that the month 11 variance versus plan is £34k over achievement, with a year to date variance versus plan being £826k underachievement. The full year forecast at month 11 is to achieve £23.8m of the £25m system wide savings target.</p> <p>The Committee noted the QIPP and joint savings performance and forecast for 2017/18 at Month 11.</p>
<p>34/18</p>	<p><u>Transformation Fund Update (M11)</u> The report provided the Committee with an update on the Bolton 2017/18 transformation fund financial position as at month 11.</p> <p>The main highlights noted was that funding for quarters 1 to 4 has been received by the CCG, expenditure at month 11 is £6.7m, remaining TEC schemes have been approved in January 2018, the month 9 Greater Manchester Transformation fund return was submitted in March 18 and the management of further Transformation Fund slippage has been discussed by the Health & Wellbeing Executive.</p>

	<p>The main risks highlighted was the delay in development of some schemes, confirmation was awaited on whether funding is still required and the CCG continues to update forecasts and profiling to confirm current funding requirements for 2019/20 onwards. It was noted that some schemes are yet to identify if ongoing funding streams are required.</p> <p>It was noted that discussions with all scheme leads are taking place to confirm expenditure forecasts and applicability of profiling into 2019/20 as well as recurrent/non recurrent requirements and an evaluation is to be completed for all schemes to determine whether they are to continue into 2018/19.</p> <p>The Committee noted the transformation fund financial performance and forecast for 2017/18 as at month 11.</p>
35/18	<p><u>Health Economy Financial Position:-</u></p> <p><u>Bolton FT Finance Committee Report (M11)</u> The report was noted. It was reported that Bolton FT is forecasting full delivery of their control total in line with their strategic financial plans.</p> <p>It was agreed that a request be made to Bolton FT to provide information on the normalised financial position for 2016/17 to share with Committee members.</p>
36/18	<p><u>Any Other Business</u></p> <p><u>Contract Sign Off</u> The Committee was informed that Bolton CCG is on track to sign its major contract with Bolton FT on 23rd March 2018. The Committee was informed of the current positions in other CCGs.</p> <p>It was further noted that Bolton CCG has already signed off the contract with GMMH and with regard to other provider contracts, the CCG has agreed values and is awaiting final feedback on the terms.</p>
37/18	<p><u>Chair reflection on significant decisions/actions/risks that may need reporting to the Board through these minutes</u></p> <ul style="list-style-type: none"> • Review of the financial plans for 2018/19.
38/18	<p><u>Time and Date of Next Meeting</u> It was agreed the next meeting would to be held on 27th April at 12 noon in the Bevan Room, 2nd Floor, St Peters House.</p>