

NHS BOLTON CLINICAL COMMISSIONING GROUP
Public Board Meeting

AGENDA ITEM NO:10.....

Date of Meeting:25th May 2018.....

TITLE OF REPORT:	CCG Finance & QIPP Committee	
AUTHOR:	Joanne Taylor, Board Secretary	
PRESENTED BY:	Charles Hendy	
PURPOSE OF PAPER: (Linking to Strategic Objectives)	For the Board to receive and review the minutes of the Finance & QIPP Committee meetings held on 27 th April 2018.	
LINKS TO CORPORATE OBJECTIVES (tick relevant boxes):	Delivery of Year 1 Locality Plan.	
	Joint collaborative working with Bolton FT and the Council.	
	Supporting people in their home and community.	
	Shared health care records across Bolton.	
	Regulatory Requirement	
	Standing Item	√
RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting)	The Board is asked to approve the Minutes. There were no key points for the Board to note from these minutes.	
COMMITTEES/GROUPS PREVIOUSLY CONSULTED:	Finance & QIPP Committee.	
REVIEW OF CONFLICTS OF INTEREST:	Conflicts of Interest are reviewed at every meeting.	
VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:	Patient views are not specifically sought as part of this report.	
EQUALITY IMPACT ASSESSMENT (EIA) COMPLETED & OUTCOME OF ASSESSMENT:	EIA and an assessment is not considered necessary for the report.	

MINUTES

FINANCE & QIPP COMMITTEE

Date: 27 April 2018

Time: 12noon – 14.00pm

Venue: Bevan Room, 2nd Floor, St Peters House

Present:

Charles Hendy	GP Board Member (Chair)
Tony Ward	Lay Member, Governance
Ian Boyle	Chief Finance Officer
Alan Stephenson	Lay Member

In attendance:

Kelly Knowles	Associate Director, Strategic Finance
Jackie Murray	Deputy Chief Finance Officer

Minutes by:

Joanne Taylor	Board Secretary
----------------------	------------------------

Minute No.	Topic
39/18	<u>Apologies for Absence</u> There were no apologies for absence.
40/18	<u>Declarations of Interest</u> There were no declarations of interest.
41/18	<u>Notes from the last meeting held on 23rd March and Action Log</u> The notes were approved as a correct record and the action log noted.
42/18	<u>Financial Plan Update</u> The Committee received an update on the financial plan, further to previous discussions held with the Executive and further to the previous plan submitted to the GMH&SCP on 5 th April 2018. Following feedback from GM and national teams, plans have been updated and the next submission is due to GM on 26 th April and nationally on 30 th April. The latest update reflects the latest allocations and increase to the 2017/18 control total to £2,535k. An analysis of the resource was presented. It was noted that the QIPP target remains at £7.1m. The next steps were noted. This included a final review of the budget setting and updates for any impact on year end accounting, identifying final reserves available for potential pressures and finalising QIPP documentation by scheme leads. The Committee noted the update to the financial plans for 2018/19.
43/18	<u>Update on the Annual Accounts 2017/18</u> The draft CCG Statutory Accounts were submitted to NHS England in line with the deadline of 24th April, showing the achievement of all financial duties. These accounts will be subject to audit by KPMG during May, and their report will be presented to the next Audit Committee meeting on 23rd May together with the final audited accounts for recommendation to the CCG Board on the 25th May 2018.

	<p>The Committee noted the update on the Annual Accounts.</p>
44/18	<p><u>Report of the Chief Finance Officer (M12)</u> The CFO Finance Board Report for the year end position for 2017/18 was reviewed. The report highlighted that the CCG has delivered all of its financial duties for 2017/18.</p> <p>The CCG has met the increased control total of £2,535k surplus. As directed by NHS England, the control total was increased by the 0.5% previously uncommitted risk reserve (£1,989k) and the return on the Cat M prescribing price reductions (£486k), previously held by NHS England. Whilst no longer reported, this now means that the CCG will be carrying forward a historic surplus of £10,793k.</p> <p>The CCG has also fully achieved the QIPP target for 2017/2018, and has controlled expenditure for running costs within its target. Reserves have been transacted into the budgets where funding has been approved in Month 12.</p> <p>The CFO reported on the year end position with regard to:-</p> <ul style="list-style-type: none"> • Acute services (over spend £3,516k). • Mental Health (final reported over spend £1.44m). • Learning Disabilities (over spend of £0.25m). • CHC/FNC (over spend of £0.51m). • Primary Care (under spend on delegated budgets of £451k and other CCG primary care budgets of £1,425k). • GP Prescribing (under spend £683k). • Other commissioning (includes under performance on NHS 111 contract). • Running costs (under spend of £1.08m). • Other corporate (under spend). <p>The Committee noted:-</p> <ul style="list-style-type: none"> • that the CCG has delivered all of its financial duties for 2017/18. • the achievement of the increased CCG control total of £2,535k, with the release of the 0.5% non-recurrent reserve of £1,989k as requested by NHS England to support the national position, and the return of the CAT M price reduction saving from NHS England of £486k. • the slight over delivery of the QIPP target with achievement of £4,200k of savings against the plan of £4,191k.
45/18	<p><u>Joint Savings Performance Update (M12)</u> The report provided the Committee with an update on the 2017/18 Joint Savings Performance as at Month 12.</p> <p>It was noted that the month 12 variance versus plan is £1.6m over achievement with the final outturn at month 12 being achievement of the £25m system wide savings target. Bolton FT's ICIP plan and approach for 2018/19 was reported.</p> <p>The Committee noted the QIPP and joint savings performance for 2017/18 at Month 12.</p>
46/18	<p><u>Transformation Fund Update (M12)</u> The report provided the Committee with an update on the Bolton 2017/18 transformation fund financial position as at Month 12. The main highlights noted was the expenditure at month 12 is £10.4m, end of year scheme evaluations are taking place in April 2018, the management of further transformation fund slippage continues to progress through the Health and Wellbeing Executive, forecasts updated for 2018/19 in month 12 to confirm scheme budget requirements.</p>

	<p>Confirmation on whether funding is required for some schemes due to delay in implementation is still required. There continues to be an update on forecasts and profiling to confirm funding requirements for 2019/20 and some schemes are yet to identify whether ongoing funding streams are required.</p> <p>The Committee recognised the transformation fund financial performance for 2017/18 at Month 12 and agreed to invite Melissa Laskey to present on the year end evaluation reports in June 2018.</p>
47/18	<p><u>Annual Update on the Better Care Fund (BCF) – Year End Position</u> The final 2017/18 Better Care Fund performance as at Month 12 was presented. The main highlights noted were:-</p> <ul style="list-style-type: none"> • The total pooled budget for 2017/18 was £42.4m. • The final position for 2017/18 shows overall delivery against plan. • Recognition that some schemes overspent, and for others there was some slippage. • Bolton Care Record has been included as an additional scheme from Month 9 for 2017/18 funding requirement. • The remaining balance on the CCG contingency at Month 12 is nil. • There is therefore no overspend at the end of 2017/18 to be shared 50% Bolton Council and 50% Bolton CCG. <p>The Committee noted the final Better Care Fund performance at Month 12.</p>
48/18	<p><u>Health Economy Financial Position:-</u> <u>Bolton FT Finance Committee Report (M12)</u> The report was noted.</p> <p>Members agreed that discussions on capital spend and joint profiling to be items for discussion at the joint finance committee meeting. A draft agenda would be produced and shared with Bolton FT’s Finance Director to finalise and agree representation at the joint meeting.</p> <p>The finance report outlining Bolton FT’s underlying position would be requested and shared with Committee members.</p>
49/18	<p><u>Any Other Business</u> There was no further business discussed.</p>
50/18	<p><u>Chair reflection on significant decisions/actions/risks that may need reporting to the Board through these minutes</u> There was nothing of significance to report.</p>
51/18	<p><u>Time and Date of Next Meeting</u> It was agreed the next meeting would to be held on 25th May at 12 noon – 2pm in the Bevan Room, 2nd Floor, St Peters House.</p>