

**KEY ACTION LOG:**

**Updated from 27<sup>th</sup> April 2018 meeting:**

*This action log aims to cover all matters arising from previous meetings.*

*Members will raise any further queries with the Chair in advance of the next meeting.*

**OUTSTANDING ACTIONS:**

<b>Date/No./ Initials [NOTE 1]</b>	<b>Action Details:</b>	<b>Current Status: [SEE NOTE 2]</b>	<b>Due date: Original AND any agreed Revisions</b>	<b>Comments/Progress/ Explanations:</b>
23/3/18 41/18 JB	<u>Patient Story:</u> The Board requested a patient story at a future meeting highlighting where integration is not working as positively.	Progressing	From April 18	Currently sourcing and will present to a future board meeting.
23/3/18 46/18 JB/MR	<u>CCG Corporate Performance Report: C Difficile</u> The Board agreed further feedback on the indepth reviews undertaken on the 10 patients accounting for 26 samples in a future performance report.	Progressing	June 18	Not yet due.
27/4/18 57/18 NO/JB	<u>Patient Story:</u> To publicise the role of ambulatory care unit and how the unit works.	Progressing	May/June 18	Not yet due.
27/4/18 63/18 ML/BS	<u>CCG Corporate Performance Report:</u> Further information on how waiting times are being reduced to meet current demand with appropriate capacity be presented at the June board meeting.	Progressing	June 18	Not yet due.

**COMPLETED ACTIONS:**

23/2/18 25/18 JT	<u>Patient Story:</u> It was agreed that the clinical presentation detailing further statistical information relating to the Ambulatory Care Unit to be shared with Members and that statistical information will be reported under matters arising at the next meeting.	Progressing	March 2018 Revised date: April 2018 Revised date: May 2018	Presentations received emailed to Board members on 18/5/18 as part of the email notification for the May board meeting.
23/3/18 45/18 SL	<u>GMH&amp;SCP Continuity of Service Protocol:</u> The Board requested verification on page 2 of the report which refers to application of pension arrangements.	Progressing	April 18	Completed – update presented at the April board.

**Actions completed since April 2015 = 145**

**Number of actions remaining at 25<sup>th</sup> May 2018 = 4**

**NOTE 1:**

<b>JB</b>	<b>Jane Bradford</b>	<b>MR</b>	<b>Mike Robinson</b>
<b>SL</b>	<b>Su Long</b>	<b>BS</b>	<b>Barry Silvert</b>
<b>JT</b>	<b>Joanne Taylor</b>	<b>ML</b>	<b>Melissa Laskey</b>
<b>NO</b>	<b>Nicola Onley</b>		

**NOTE 2: Current Status, (incl. relevant dates): Completed, Overdue, On target, Delayed**