

KEY ACTION LOG:

Updated from 25th May 2018 meeting:

This action log aims to cover all matters arising from previous meetings.

Members will raise any further queries with the Chair in advance of the next meeting.

OUTSTANDING ACTIONS:

Date/No./ Initials [NOTE 1]	Action Details:	Current Status: [SEE NOTE 2]	Due date: Original AND any agreed Revisions	Comments/Progress/ Explanations:
23/3/18 41/18 JB	<u>Patient Story:</u> The Board requested a patient story at a future meeting highlighting where integration is not working as positively.	Progressing	From April 18	Currently sourcing and will present to a future board meeting.
23/3/18 46/18 JB/MR	<u>CCG Corporate Performance Report: C Difficile</u> The Board agreed further feedback on the indepth reviews undertaken on the 10 patients accounting for 26 samples in a future performance report.	Progressing information internally to present at sub-committees prior to presenting to the Board.	June 18 Revised date: July 18	Not yet due.
27/4/18 57/18 NO/JB	<u>Patient Story:</u> To publicise the role of ambulatory care unit and how the unit works.	Progressing	May/June 18 Revised date: July/Aug 18	Not yet due.

COMPLETED ACTIONS:

27/4/18 63/18 ML/BS	<u>CCG Corporate Performance Report:</u> Further information on how waiting times are being reduced to meet current demand with appropriate capacity be presented at the June board meeting.	Progressing	June 18	Completed – presentation received on elective care performance at the June meeting as part of the performance report.
25/5/18 76/18 ML/BS				
25/5/18 70/18 SL/ML	<u>Questions/Comments from the public on any item on the agenda:</u> Further to the questions raised by Mrs Madrick, the Chair confirmed that as these questions did not relate to any item on the board agenda, a formal response would be sent to Mrs Madrick after the meeting and appended to the Minutes from this meeting.	Progressing – to be sent to Mrs Madrick by 1 st June.	June 2018	Completed – formal response sent to Mrs Madrick and appended to the Minutes from the May board meeting.

Actions completed since April 2015 = 147

Number of actions remaining at 29th June 2018 = 3

NOTE 1:

JB	Jane Bradford	MR	Mike Robinson
SL	Su Long	BS	Barry Silvert
NO	Nicola Onley	ML	Melissa Laskey

NOTE 2: Current Status, (incl. relevant dates): Completed, Overdue, On target, Delayed