

NHS BOLTON CLINICAL COMMISSIONING GROUP
Public Board Meeting

AGENDA ITEM NO:14.....

Date of Meeting:29th June 2018.....

TITLE OF REPORT:	CCG Finance & QIPP Committee	
AUTHOR:	Joanne Taylor, Board Secretary	
PRESENTED BY:	Charles Hendy, Committee Chair	
PURPOSE OF PAPER: (Linking to Strategic Objectives)	For the Board to receive and review the minutes of the Finance & QIPP Committee meetings held on 25 th May 2018.	
LINKS TO CORPORATE OBJECTIVES (tick relevant boxes):	Delivery of Year 3 Locality Plan.	
	Joint collaborative working with Bolton FT and the Council.	
	Supporting people in their home and community.	
	Shared health care records across Bolton.	
	Regulatory Requirement	
	Standing Item	√
RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting)	<p>The Board is asked to approve the Minutes. The key points the Board is asked to note from these minutes are:-</p> <ul style="list-style-type: none"> • Further communication with the GP Membership on primary care finances in particular the GP Forward View and Transformation funding. • Transformation Fund slippage and potential risks following the end of transformation funding to be presented to the June/July meeting. 	
COMMITTEES/GROUPS PREVIOUSLY CONSULTED:	Finance & QIPP Committee.	
REVIEW OF CONFLICTS OF INTEREST:	Conflicts of Interest are reviewed at every meeting.	
VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:	Patient views are not specifically sought as part of this report.	
EQUALITY IMPACT ASSESSMENT (EIA) COMPLETED & OUTCOME OF ASSESSMENT:	EIA and an assessment is not considered necessary for the report.	

MINUTES

FINANCE & QIPP COMMITTEE

Date: 25th May 2018

Time: 12 noon – 14.00pm

Venue: Bevan Room, 2nd Floor, St Peters House

Present:

Charles Hendy	GP Board Member (Chair)
Tony Ward	Lay Member, Governance
Ian Boyle	Chief Finance Officer
Alan Stephenson	Lay Member

In attendance:

Kelly Knowles	Associate Director, Strategic Finance
Jackie Murray	Deputy Chief Finance Officer
Lynda Helsby	Associate Director, Primary Care & Health Improvement

Minutes by:

Joanne Taylor	Board Secretary
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Minute No.	Topic
52/18	<u>Apologies for Absence</u> There were no apologies for absence.
53/18	<u>Declarations of Interest</u> Charles Hendy declared an interest in the item on the agenda regarding primary care finance update. It was agreed that no decision on this item was to be taken and therefore no further action required on this interest.
54/18	<u>Notes from the last meeting held on 27 April and Action Log</u> The notes were approved as a correct record and the action log noted.
55/18	<u>Update on Primary Care Finances</u> The Committee received a presentation on primary care finances. The presentation highlighted:- <ul style="list-style-type: none"> • Review of last year’s budgets including underspends. • Budget setting process for 2018/19. • Commitments and spend available for investment including schemes currently funded from the Transformation Fund. • The GP 5 year forward view commitments. • The 10 high impact changes for transformational support and next steps. • GM benchmarking with other CCGs comparing £ per head of population. <p>Members discussed each area in detail and the feedback from the GP Membership around the need for more transparency on the investment and spend in primary care. It was noted that most of the information within this presentation has been presented to the neighbourhood leads. Members also discussed the option of further discussions with the Board regarding primary care finances including future options.</p> <p>The Committee noted the presentation update on primary care finances.</p>

56/18	<p><u>MIAA Report Update</u> Two reports were presented to the Committee.</p> <p>The first report provided the Committee with the findings from the review undertaken by MIAA of CCG QIPP and Bolton FT ICIP in the following areas:</p> <ul style="list-style-type: none"> • Detailed review of the financial outturn forecast as reported for both organisations, to determine the risk adjusted position and ratify or otherwise the QIPP plan for 2018/19. • Review of QIPP/ICIP programmes for 2018/19, applying constructive challenge to determine the risk adjusted QIPP position i.e. practical achievability, value and delivery profile/milestones. • ‘Light touch’ assessment, against best practice, of the governance arrangements operating in relation to financial strategy, planned delivery and QIPP/ICIP. <p>The second report provided the Committee with an update on the outcome of the MIAA Phase 3 QIPP 2018/19 planning review.</p> <p>The Committee reviewed both reports and noted the main highlights in the first report on the 2017/18 financial position for both the CCG and Bolton FT, the impact on the CCG of the FT not achieving their financial position, any significant risks around underperformance against the capital programme and the 2018/19 financial plans for the CCG. Members noted the positive report from MIAA on processes for both the CCG and Bolton FT. It was reported that this is the first part of their review and that later reviews will focus on identifying further opportunities for savings including the use of benchmarking.</p> <p>The second report reviewed the CCG’s governance and schemes. Positive feedback has also been received from MIAA on this report. The two main recommendations from the report focused on the lack of dedicated PMO provision and the inclusion of a review of lessons learned from previous year’s QIPP processes.</p> <p>The Committee noted the positive reports received. The word version of the reports would also be circulated to members with the Minutes to review the embedded documents within the reports.</p> <p>The report on further reviews undertaken to identify further opportunities for savings and benchmarking will be presented to the Committee when available.</p>
57/18	<p><u>Chief Finance Officer Report for the month ending 30th April 2018 and Financial Plan</u> The CFO Finance Board Report for Month 1 2018/19 was reviewed by the Committee.</p> <p>An initial draft of the Financial Plan 2018/19 was presented to the F&Q Committee and CCG Board at the end of March. Following this, two further submissions have been made to NHS England, following further review of budgets, alignment of plans to reflect changes in the mapping of budgets, and requests from NHS England to update to reflect 2017/18 outturn. It was noted that Table 3 shows the impact of these changes, and also includes further changes which will be made in preparation for Month 2 reporting.</p> <p>An initial review of budgets has identified that there will be a £9m reserve set, of which £6.7m is currently committed. In addition to this, there will be funds available for non-recurrent investment within Primary Care budgets, and this has been covered elsewhere on the agenda.</p> <p>It was also reported that at the beginning of the year, risk to delivery of QIPP plans and financial risks have been flagged as amber. Financial risks also remain high until financial and activity information starts to be reported.</p> <p>The Committee noted the report and update to the Financial Plan 2018/19.</p>

58/18	<p><u>2018/19 Bolton Aligned Health Savings of Efficiencies Plan</u></p> <p>The report provided the Committee with an update on the 2018/19 joint savings plans between Bolton CCG and Bolton FT including the CCG QIPP Plan, the process followed and next steps and the plans for 2018/19 governance.</p> <p>It was noted that the CCG QIPP target is £7.1m and Bolton FT's ICIP is £15.5m. The report also detailed the plans developing to jointly manage the efficiency plans for 2018/19. The report also detailed the Council's efficiency plans and the future plans to fully align these plans with the CCG and Bolton FT.</p> <p>The Committee noted the Health Economy Savings target of £22.6m and the associated delivery plan.</p>
59/18	<p><u>Health Economy Financial Position</u> <u>Bolton FT Finance Committee Report (M1)</u> The Committee noted the report.</p>
60/18	<p><u>Any Other Business</u></p> <p>Ian Boyle reported on the plans to commission a consultancy service to review data quality on contracting, in particular to undertake a diagnostic review counting and coding procedures.</p> <p>The main output of the review is a comprehensive report that lists recommendations and refers to specific patient records that have been incorrectly charged to the CCG. Other CCGs have undertaken a similar review which has resulted in savings.</p> <p>A copy of the final report of the review will be presented to a future meeting of the Committee.</p>
61/18	<p><u>Chair reflection on significant decisions/actions/risks that may need reporting to the Board through these minutes</u></p> <ul style="list-style-type: none"> • Further communication with the GP Membership on primary care finances in particular the GP Forward View and Transformation funding. • Transformation Fund slippage and potential risks following the end of transformation funding to be presented to the June/July meeting.
62/18	<p><u>Time and Date of Next Meeting</u></p> <p>It was agreed the next meeting would to be held on 29th June at 12 noon – 2pm in the Bevan Room, 2nd Floor, St Peters House.</p>